



College Code: 7Q

**BRILLIANT GRAMMAR SCHOOL EDUCATIONAL SOCIETY'S  
GROUP OF INSTITUTIONS-INTEGRATED CAMPUS**

(Approved by A.I.C.T.E & P.C.I, New Delhi, Affiliated to JNTUH, Hyderabad)

Abdullapur (V), Abdullapurmet (M), R.R Dt. Hyderabad – 501505

website: www.bgiic.ac.in, E-mail : principal@bgiic.ac.in,principal.7q@gmail.com Cell:9442263457

**COLLEGE ACADEMIC COMMITTEE**

Date: 11/07/2023

**CIRCULAR**

**This is to inform all the members of College Academic Committee that a meeting is scheduled in Board Room on 17/07/2023 at 10:00 am, to discuss the following points.**

**AGENDA:**

1. The committee-its rules and responsibilities.
2. Preparing College Academic Calendar (activities to be planned)
3. Teaching-learning Process & monitoring.
4. Stake holders feedback analysis
5. Any other Activities and issues to be discussed

**Copy To:**

1. Director Sir
2. All HODS
3. IQAC
4. Director administration
5. All College Academic Committee Members

**DIRECTOR-IL**  
Director

Brilliant Grammar School Educational  
Society's Group of Institutions (7Q)  
Abdullapur (V), Abdullapurmet (M), R.R Dt. Hyderabad

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**COLLEGE ACADEMIC COMMITTEE**

Date:11/07/2023

**MINTES OF MEETING**

A Meeting was held in Board Room on 17/07/2023 to discuss the following points.

1. The academic activities for the present academic year were planned by discussing with the HODS.
2. Also suggested to the members to monitor and follow-up the students with poor performance
3. Faculties are suggested to Implement new teaching methods that create interest among students.
4. Time tables of each class and years.
5. Annual day, Tech fest and sports fest
6. All HODs should plan field visits, Internships, Add on Programs, FDPs for the academic year

Following members attended the meeting:

S.NO	NAME OF THE FACULTY	DESIGNATION	SIGNATURE
1	Dr .S.PENIEL PAUL DOSS	DIRECTOR	
2	Dr .CHAMAKURI KANTLAM	PRINCIPAL-(PHARMACY)	
3	Dr .D.PAVAN KUMAR	HOD-CSE	
4	K.LALAI AH	HOD-EEE	
5	SK.ABDUL MAQSEED	HOD-ECE& Academic Committee Coordinator	
6	S.JAMALA REDDY	HOD-MECH	
8	P.VENKAT REDDY	HOD-H&S	
9	P.BRAHMESWARI	HOD-PHARMACY	
	D.CHIRANJEEVI	HOD-CIVIL	

College Academic Committee Coordinator

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**ACTION TAKEN OF FEEDBACK FROM STAKEHOLDERS (2023-24)**

Action to be taken on the various feedback reports collected from stakeholders from time to time along with suggestions on the same.

**1. Suggestions made in student's feedback:**

Students requested for more practical sessions. They requested to conduct seminars on job oriented courses, training for facing interviews during campus selection. They also requested to provide career guidance and expert talks by industrialists. Awareness among every student especially research scholars to publish articles may be created.

**Action Taken on Students feedback report :** Various workshops and seminars were held to introduce new technical aspects which are useful to students for industry ready. The HODs and faculty were suggested for including more classes for practical's in the Timetables. Students were allotted a few hours in the weekly curriculum to improve their physical and mental fitness.

**2. Suggestions made by Alumni:**

Alumni suggested that they need more focus on soft skill training. Alumni have suggested that the institute should focus on improving communication skills, personality development, self-motivation, career building, confidence and good mentoring.. More internship facilities be made available to students for better industrial exposure.

**Action Taken on Alumni feedback report:** The Institute has conducted different workshops and guest lecturers regarding career building, self motivation and for improving the communication skills of the students. Necessary help was given to interested students to carry out internships various organizations.

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### **3. Suggestions made by Teacher's:**

The need for more practical sessions was stressed by the teachers to enhance the employability of students. Students can be industry ready only if they are exposed to real life situations in their class rooms and laboratories. Teachers emphasized the need for conducting more internships during summer vacations so that students get a firsthand experience of the needs of the industry during their course period and get themselves ready in their fields of interest.

**Action Taken on Teacher's feedback report:** More practical courses were included in the curriculum based on the feedback of the teachers. The quality of the existing practical courses was updated by introducing latest versions in the syllabus. Internships were made compulsory for all students during summer vacations to give them a taste of industry requirements during their course period. This also enabled them to assess their standing in the industry and improve their potential with respect to their field of interest

### **4. Suggestions made by Employers:**

The Employers were of the opinion that students should develop their self thinking capabilities and should be initiative in team work. Students need to be aware of industry exposure. Recruiters suggested that the students are be strong in their aptitude skills, as it is the first level of the interview process.

### **Action Taken on Employer feedback report:**

The soft skill training focused more on participative games and teambuilding, invited resource persons from industries were made to address the students. Intensive training on aptitude training was planned for the next academic year.



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